



Unrestricted Cash Contribution Agreement

This Unrestricted Cash Contribution agreement by and between _____
 (Specify Agency)
 of The Texas A&M University System, hereinafter referred to as "**Recipient**," and _____
 _____ whose address is _____

hereinafter referred to as "**Donor**," hereby mutually agree as follows:

1. The **Donor** agrees and understands that these funds are unrestricted and that no deliverables, requirements, or program restrictions have been made to the **Recipient** as a result of this contribution.
2. The contribution will be under the direction of Department / Program Unit / Center / Station / District:

3. Funds in the amount of \$_____ will be advanced and deposited with the **Recipient**. Checks should be made payable and forwarded to:

(Recipient)
 The Agriculture Program, Contracts & Grants
 2147 TAMUS
 College Station, Texas 77843-2147

4. It is understood that final acceptance of this gift is subject to confirmation by the Board of Regents of The Texas A&M University System.

Accepted:

 Dept. Head / Unit Leader / Date
 Resident Director / Asst. Director

 Signature/Donor's Authorized Representative

 Typed/Printed Name and Title

 Director Date

 Date

- c The Texas Agricultural Experiment Station and The Texas Cooperative Extension are agencies of the State of Texas and are non-profit organizations. Check with your tax preparer on the deductibility of this gift.

Unrestricted Cash Contribution Agreement (AG102) Instructions

The Unrestricted Cash Contribution is a formal agreement document for acknowledgment of gifts to The Agriculture Program as follows:

Monetary (cash) gifts.

In order to qualify as an unrestricted cash contribution, the Donor may not stipulate any type of deliverable or other performance (e.g. specific accomplishments, periodic or performance reports, etc.) as a requirement of receipt of the gift. Inclusion of deliverables or other performance would constitute a restriction and would require the use of a Memorandum of Agreement and Understanding or Fixed Price Contract as appropriate. **In addition, The Donor may not request that the contribution be for a specific Agency purpose or program.** In that instance, a restricted gift agreement (AG-101) should be used.

Other provisions and instructions relating to this form and administration of sponsored agreements may be found in TAMUS Regulation 15.01.01, 21.99.03.

Following is a brief explanation of some components required for completion of the form:

A space is provided to specify the Recipient Agency and the Donor's name and address.

Item 1 certifies that funds are not program specific or has any type of deliverables or expected returns.

Item 2 provides space for the Agency unit affiliation.

Item 3 provides instruction and space for the payment and submission of contribution to appropriate agency.

Item 4 certifies condition of acceptance.

Routing and approval requirements are included after Item 4. All applicable signatures must be obtained before funds are made available.

Submit the Unrestricted Cash Contribution Agreement in duplicate to the Ag Program - Cash Management Office for processing.